

March 29, 2005



Request for Quote

(Inclusive of Attachments 1-3)

A Centralized IT System for the SMA Project

RFQ No: JL-030805-01

In support of:

**The National Institute of Neurological Disorders and Stroke (NINDS)
The SMA Project: A Collaborative Program to Accelerate Therapeutics
Development for Spinal Muscular Atrophy**



*An SAIC-managed program to support the NINDS, National Institutes of Health,
Department of Health and Human Services*

SAIC Prime Contract No.: N01-NS-3-2356



March 29, 2005

TO ALL POTENTIAL OFFERORS

Subject: Request for Quotes for a Centralized IT System for the SMA Project
Ref: Request for Quotes (RFQ) No: JL-030805-01

To Whom It May Concern:

Science Applications International Corporation (SAIC) hereby solicits your firm's written offer, subject to the terms and conditions of the RFQ to provide an information technology (IT) system in accordance with the requirements set forth herein. (See Attachment 1 for specifications of required system, Attachment 2 for general provisions of the RFQ, and Attachment 3 for pricing form.) Any subcontract resulting from this solicitation shall resemble the Subcontract Agreement (Attachments 4-6¹), with the exception of appropriate modifications made at the time of award, including all applicable provisions required for flow down by the prime contract and any provisions required by law on the date of execution of the Subcontract. The terms and conditions set forth or referenced herein shall apply and SAIC objects to and shall not be bound by any additional alternate terms and conditions proposed by the Offeror. The Offeror agrees, if an offer is accepted, to furnish any or all products/services for which the offer has submitted at the price(s) proposed and upon the terms and conditions contained in this RFQ, and the proposal shall be inclusive of all costs associated with performing the work or delivery the product, including profit.

PROPOSAL DUE DATE: Please submit your proposal, subject to the terms and conditions of this RFQ by 5:00 p.m. Eastern Time on **Thursday, April 8, 2005.**

I. General Instructions and Information:

1. Anticipated Type of Subcontract: Firm Fixed-Price Subcontract.
2. Anticipated Period of Performance: It is anticipated that the system be delivered and operational by May 2005.
3. Pricing Requirements: All pricing shall be firm fixed price. Offeror shall complete the attached pricing schedule provided in this request. All Offerors shall provide pricing for the minimum system requirements. Optional requirements shall be priced separately. Minimum and optional system requirements are summarized in Attachment 1. Offeror may also provide a description of other optional capabilities not listed in the specifications and price them accordingly. All Offerors must provide pricing on the specified minimum system requirements; however, Offerors are not required to provide pricing on all optional requirements. Failure of the Offeror to price all minimum requirements will deem the Offeror non-responsive. (See Attachment 3, Pricing Form.)
4. Technical Requirements and Demonstration: Offeror shall provide a product brochure or other technical proposal that demonstrates that the proposed system meets the minimum requirements specified herein. (See Attachment 1.) Offeror shall also provide complete descriptions of all optional system capabilities. While there are no page limits on the brochures/technical proposal, Offerors are encouraged to be as concise as possible in their description and only provide documents that describe

¹ Attachments 1 – 3 are included with the body of the RFQ; Attachments 4 – 10 are available on the SMA Project Open Solicitations page at <http://www.SMAProject.org>.

an IT system requested through this RFQ. **Offeror may be requested to provide a web-based demonstration of the systems capabilities prior to selection of award. Two-hour demonstrations will be scheduled within 3 weeks of proposal receipt.**

5. Representations and Certifications (Attachment 7): Representations and certifications are to be completed by the Offeror as required by the Federal Acquisition Regulations. These certifications and representations must be completed prior to any award decision. Failure of the Offeror to provide completed representations and certifications may deem the Offeror non-responsive to this RFQ.
6. Vendor Questionnaire (Attachment 8): The Offeror must complete the attached vendor questionnaire to demonstrate financial viability and satisfactory performance as it relates to the requested product.
7. Vendor Master Data Template: The Offeror must complete this form to allow SAIC to enter their company information into our national vendor database. Award cannot be made unless this form is completed. If you are currently doing business with SAIC, you do not have to complete this form unless your business information has changed. (See Attachment 9 for instructions and Attachment 10 for the form.)
8. Points of Contact:

Technical: Sabina Robinson (412) 421-0539
Contractual: Jonathan Logan (301) 228-3149
9. *You are requested to submit 5 copies of your written offer, complying with the requirements set forth herein, to the following:*

Science Applications International Corporation
Attn: Jonathan Logan
5340 Spectrum Drive, Suite N
Frederick, MD 21703-7357
Phone: (301) 228-3149
FAX: (301) 698-7437
jonathan.h.logan@saic.com

II. Special Instructions and Information:

1. SAIC reserves the right under all circumstances to select and award to the Offeror, in whole or in part, any portion of this project, which is in the best interest of SAIC.
2. The Offeror is encouraged to contact the SAIC Contract Representative with any questions regarding this RFQ:
 - The Offeror is to furnish to SAIC all information required by this RFQ.
 - The individual authorized to submit the offer must initial erasures or changes to a proposal.
 - The individual submitting the offer must have the authority to contractually bind the Offeror.
3. Qualifications of Prospective Offer: The Offeror must have adequate resources to perform any resulting subcontract, in accordance with the terms and conditions of this RFQ, and upon request furnish proof of the same. The SAIC Contract Representative may request verification of the Offeror's financial status, cost data related to the bid, verification of insurance, anticipated project scheduling, and/or any other pertinent data needed to establish the responsibility of the Offeror.

4. Evaluation of Offerors: Award of any subcontract resulting from this RFQ will be based upon the following factors: (1) an SAIC evaluation of the responsiveness of the Offeror to the requirements of this RFQ, (2) a 2-hour web-based technical demonstration that shows how IT system meets the technical requirements, (3) the price reasonableness of the Offeror's proposal, (4) the ability of the Offeror to provide an IT system that meets the minimum requirements by May 2005, (5) the Offeror's experience and record of past performance with these services/products, (6) the Offeror's financial viability, (7) the Offeror's experience with the specific Client, and (8) what is determined to be in the best interest of SAIC and the Client.
5. Offer, Acceptance, and Award:
 - SAIC may accept any offer regardless of whether there are negotiations conducted subsequent to its receipt. Any such negotiations shall not constitute a rejection or counteroffer on the part of SAIC.
 - SAIC reserves the right to reject the offer, to waive minor informalities in offers, and/or to conduct further negotiations with Offeror.
 - SAIC assumes no responsibility for any promise or representation, either oral or written, that a subcontract award will be made, unless done so by the SAIC Contract Representative and only when an SAIC Pro-Forma Subcontract of the type incorporated in this RFQ is executed with the Offeror.
6. Inconsistencies: In the event of an inconsistency between the terms and conditions of the RFQ, the inconsistency shall be resolved by giving precedence in the following order: (1) RFQ General Instructions and Information, (2) RFQ Special Instructions and Information, (3) SAIC RFQ General Provisions (attached), (4) SAIC Pro-Forma Subcontract Schedule A (attached), and (5) any Prime Contract flow-down clauses, if applicable. The technical terms and conditions associated with this RFQ shall be governed by the attached specifications.
7. Preparation and Submission Costs: Please be advised that this RFQ does not commit SAIC to pay any costs associated with the Offeror's preparation and submission of its proposal and that the SAIC Contract Representative referenced earlier is the only individual legally authorized to contractually bind SAIC for this solicitation. This is not an authorization to proceed with the work referenced herein.
8. Right of Denial or Termination of Services: SAIC reserves the right to deny the services of an employee due to inadequate qualifications and/or to terminate an employee's efforts with SAIC due to poor work performance. SAIC will notify the Offeror of service denial or termination and will require an acceptable replacement within a reasonable period of time from the date of SAIC's notification.
9. Complete Offers: To form a complete offer the Offeror is required to return completed Attachment 3 (Pricing Form), Technical Requirements, Representations and Certifications, Vendor Questionnaire, and the completed Vendor Master Data Template (if not previously submitted). **The Offeror's proposal must be valid for a minimum of 90 calendar days.**

Respectfully,



Jonathan H. Logan
Subcontracts Manager

ATTACHMENTS:²

- (1) System Specifications
- (2) RFQ General Provisions
- (3) Pricing Form
- (4) Subcontract Agreement – Schedule A, 9-932-024 Firm Fixed Price
- (5) Subcontract Agreement – Schedule B Part I, FAR Clauses
- (6) Subcontract Agreement – Schedule B Part II, US Government Terms and Conditions
- (7) Representations and Certifications
- (8) Vendor Questionnaire
- (9) Vendor Master Data Template Instructions
- (10) Vendor Master Data Template Form

² Attachments 1 – 3 are included with the body of the RFQ; Attachments 4 – 10 are available on the SMA Project Open Solicitations page at <http://www.SMAProject.org>.

ATTACHMENT 1

SPECIFICATIONS FOR A CENTRALIZED IT SYSTEM for THE SMA PROJECT DATA COLLECTION AND STORAGE

Seller shall provide all labor, tools, material, and other resources necessary to provide an Information Technology System for Data Collection and Storage of the Spinal Muscular Atrophy Project as specified below. The system will facilitate exchange of data between the Medicinal Chemistry, In Vitro Bioassay Testing, and In Vivo Testing Facilities. Additional information on these three types of facilities can be found in the Request for Quote requesting these services at <http://smaproject.org/Solicitations/priorsolicitations.htm>.

MINIMUM SYSTEM REQUIREMENT	OPTIONAL SYSTEM REQUIREMENTS
<ul style="list-style-type: none"> • Web-based system • Both row- and role-level security features • Routine interactive access by unlimited users • Viewing access by up to 100 interested and authorized researchers (Steering Committee, NINDS, and Principal Investigators) • Capacity for uploading and storing chemical structures and other identity information for up to 250,000 compounds • Structure-based searching capability • Similarity searching capability • Ability to manage inventory and track assay requests/compound distribution at a minimum of 10 facilities • Ability to enter, store, and output physicochemical and analytic purity information that is linked to compound ID number, chemical structure, lot number, and plate number • Ability to enter, store, and output in vitro bioactivity screening data (low-, medium-, and high-throughput) and in vivo efficacy, pharmacokinetic, and toxicity data that are linked to ID number, chemical structure, lot number, and, when applicable, plate number. Data to include IC₅₀/ED₅₀ values and concentration/dose-response curves. • Ability to enter, store, and output textual assay protocols that are linked to assay data • Ability to enter, store, and output text information that is linked to structure or assay • User-friendly interface for data import and database querying. No significant overhead for entering new biological data • Ability to upload multiple data types (e.g., numeric and text) from a variety of formats (e.g., Excel and XML) • Date and time stamping of uploaded data • Simple graphing capability • Ability to generate reports and export structural, chemical, and biological data in tabular format • Technical support for installation, training, maintenance, troubleshooting, and upgrading. Support will be required through September 2007 	<ul style="list-style-type: none"> • User history for demonstrating robustness and reliability • Secure web-hosting service • Chemical database access for locating and/or purchasing compounds from a variety of vendors • Ability to track compound synthesis, purchase, and delivery • Literature searching and/or identification and retrieval (i.e., automated agent) capability • Capacity for storing raw data (not summary data such as IC₅₀s and half-lives) collected from: <ul style="list-style-type: none"> - Up to 3 in vitro assays for 250,000 compounds - Up to 6 in vitro assays for 250 compounds - Up to 12 in vitro assays for 25 compounds - Up to 10 in vivo efficacy parameters for 25 compounds in 500 animals - Pharmacokinetic and toxicity studies for 25 compounds in 500 animals • Ability to enter, store, and output large-file objects that include Word and PDF documents, PowerPoint presentations, Excel spreadsheets, photographs, other graphics, and/or short videos • Sophisticated analytic capabilities for comparing individual compounds and compound groups, individual assays or assay groups, and individual models or model groups • A designated individual for technical support • Online training program for system users • E-mail alerting features

ATTACHMENT 2

REQUEST FOR QUOTATION (RFQ) GENERAL PROVISIONS

1. PREPARATION OF OFFERS

- (a) All information shall be in ink or typewritten. Mistakes may be crossed out and corrections inserted before submission of your offer. The person signing the offer shall initial corrections in ink.
- (b) An authorized officer of the offeror shall sign all offers.
- (c) All offers shall include the request number shown.

2. LATE OFFERS

Formal offers, amendments, or requests for withdrawal of offers received after the date specified for submittal may not be considered.

3. ALTERNATE PROPOSALS

In addition to the offer solicited herein, the Offeror is invited to submit an alternate proposal, which may be advantageous to SAIC.

4. COMPLETENESS

All information required by RFQ must be supplied to constitute a responsive bid. Non-responsive offers may not be considered.

5. BRAND NAMES

- (a) Brand names and numbers, when used, are for reference to indicate the performance or quality desired.
- (b) Equal items will be considered provided that the Offeror describes the article. Offers for equal items shall state the brand and number, or level of quality. The determination of the Buyer as to what items are equal shall be final and conclusive.
- (c) When brand, number, or level of quality is not stated by the Offeror, it is understood the offer is exactly as specified.

6. NET PRICES

Offered prices, unless otherwise specified, must be net, including transportation and handling charges, which shall be set forth as a separate line item on quotation/proposal and fully prepaid by the contractor to destination and subject only to cash discount for prompt payment of invoices.

7. EVALUATION

Science Applications International Corporation reserves the right: (1) to award on the basis of individual items, or groups of items, or on the entire list of items; (2) to reject any or all offers, or any part thereof; (3) to waive any informality in the offers; and (4) to accept the offer that is in the best interest of Science Applications International Corporation. The Buyer's decision shall be final.

8. NO BID

In the event you cannot submit an offer on our requirements, as set forth in the RFQ, provide an explanation as to why you are unable to bid on these requirements.

9. TAXES

SAIC may be exempt from the payment of any federal excise or any state sales tax. The price offered must be net, exclusive of taxes. However, when under established trade practice, any federal excise tax is included in the list price, Offeror may quote the list price and shall show separately the amount of federal tax, either as a flat sum or as a percentage of the list price, which shall be deducted by SAIC.

10. AWARD

The contract will be awarded to the lowest responsible and responsive Offeror complying with all the provisions of the RFQ, provided the offered price is reasonable and is in the best interest of SAIC. The Buyer reserves the right to reject the offer of an Offeror who has previously failed to perform properly, or complete on time, contracts of similar nature, or the offer of an Offeror who, under investigation shows is not in position to perform the contract.

11. ACCEPTANCE

A written award mailed (or otherwise furnished) to the successful Offeror shall be deemed to result in a binding contract without further action by either party.

12. SERVICE LIFE

When applicable, all Offerors will state their company policy regarding the return of defective and unserviceable items or products as well as the minimum service life of the offered item or product.

13. COMPLIANCE

When applicable, delivery must be made as ordered and in accordance with the offer or as directed by the Buyer when not in conflict with the offer. The decision of the Buyer as to reasonable compliance with delivery terms shall be final. The burden of proof of delay in receipt of goods by the Buyer shall rest with the Seller.

Any request for extension of time of delivery from that specified must be approved by the Buyer, such extension applying only to the particular item or shipment affected.

14. DELIVERY

When applicable, all shipments are to be made F.O.B. to a specific destination as specified, or prepaid. Collect shipments only can be accepted with proper advance notification, and only with specific approval from the Buyer.

15. PACKING SLIPS OR DELIVERY TICKETS

When applicable, all shipments or deliveries shall be accompanied by Packing Slips or Delivery Tickets in triplicate and shall contain the following information for each item delivered:

- Purchase Order Number
- Item Number
- Description or Part Number
- Quantity Ordered
- Quantity Shipped
- Name of the Supplier

The above requirement is extremely important when accepting shipments. Offerors are cautioned that failure to comply with these conditions shall be considered sufficient reason for refusal to accept the goods.

16. LIABILITY

The Contractor shall hold Science Applications International Corporation, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted or uncopyrighted compositions, secret process or patented or unpatented invention; for articles or appliances furnished or used under this bid and agrees to defend, at his own expenses, any and all actions brought against Science Applications International Corporation, or itself, because of the unauthorized use of such articles.

17. GENERAL

Any Purchase Order or Subcontract issued as a result of this RFQ is subject to SAIC Terms and Conditions regardless of Offeror’s terms and conditions submitted with the proposal. Specific exceptions are to be noted as part of Offeror’s proposal and if incorporated into Buyer’s Purchase Order or subcontract will become binding on the parties.

18. TERMS AND CONDITIONS

This prospective order is subject to the following attachments as checked:

- SAIC Purchase Order Standard Terms and Conditions
- SAIC Terms and Conditions for Commercial Items (Government)
- SAIC Schedule A Subcontract Specific Terms and Conditions
- SAIC Schedule B Part I U.S. Government Terms and Conditions
- SAIC Schedule B Part II, NIH/HHS (Agency)

If a U.S. Government Contract is indicated, you are required to follow the provisions of DPAS 15 CFR 700 and all other applicable regulations and orders of the U.S. Department of Commerce in obtaining products, materials, and services needed to fill this order. This order is certified for national defense under DPAS, if a rating is shown.

U.S. Government Contract:
No. N01-NS-3-2356
DPAS Rating: N/A

19. GRATUITIES

By acknowledgment of response to this RFQ, the Offeror hereby certifies that no gratuities were offered by the supplier or solicited by any SAIC employee either directly or indirectly. Any situation where a gratuity is solicited should be reported immediately to the Director, Corporate Procurement.

20. BID SECURITY

The following bid security (if any) is applicable as outlined below:

21. VALIDITY PERIOD

The Offeror’s offer shall remain valid for a period of **90 calendar days** from the SAIC due date (or other period of time as mutually agreed upon in writing by the parties).

ATTACHMENT 3

**PRICING FORM
FOR A CENTRALIZED IT SYSTEM FOR SMA PROJECT DATA
COLLECTION AND STORAGE**

Company Name: _____

Address: _____

Phone No.: _____

Fax No.: _____

Date: _____

Name: _____

Title: _____

Signature: _____

Description	Estimated Quantities	Unit Price	Total Price
MINIMUM REQUIREMENTS:			
IT System	1 EA	\$ _____	\$ _____
OPTIONAL REQUIREMENTS:			
Option 1: User History	1 EA	\$ _____	\$ _____
Option 2: Secure Web Hosting	1 EA	\$ _____	\$ _____
Option 3: Chemical Database Access	1 EA	\$ _____	\$ _____
Option 4: Compound Tracking	1 EA	\$ _____	\$ _____
Option 5: Literature Search/Identification Retrieval	1 EA	\$ _____	\$ _____

Description	Estimated Quantities	Unit Price	Total Price
Option 6: Raw Data Storage	1 EA	\$ _____	\$ _____
Option 7: Import/Export Various File Types	1 EA	\$ _____	\$ _____
Option 8: Compound Analysis	1 EA	\$ _____	\$ _____
Option 9: Technical Support	1 EA	\$ _____	\$ _____
Option 10: Online System User Training	1 EA	\$ _____	\$ _____
Option 11: E-mail Alerting	1 EA	\$ _____	\$ _____
TOTAL			\$ _____

* Offeror may price alternative capabilities not listed above on a separate sheet.

Prompt Payment Discount: Net 45 days, _____% discount if paid within _____ days.

<u>Business Classification</u>	<u>YES</u>	<u>NO</u>
Large Business	<input type="checkbox"/>	<input type="checkbox"/>
Small Business	<input type="checkbox"/>	<input type="checkbox"/>
Women-Owned Business	<input type="checkbox"/>	<input type="checkbox"/>
Disadvantaged Business	<input type="checkbox"/>	<input type="checkbox"/>
Foreign Entity	<input type="checkbox"/>	<input type="checkbox"/>